Request for Proposal
Mantua Greenway Gateway Signage Construction

Issued By:
Mt. Vernon Manor Community Development Corporation (MVM)

Proposals must be received no later than **5:00PM EST on August 10, 2018**.

Proposals should be delivered to:
Mt. Vernon Manor CDC
631 N. 39th Street
Philadelphia, PA 19104
Or emailed (as a single PDF file) to: info@mvmcdc.org

Questions can be emailed to info@mvmcdc.org any time before August 1, 2018. Responses will be provided within 3 business days.
Overview
The Mantua Greenway is a resident-driven beautification project that will create a safe and beautiful corridor reflecting the values, culture, and people of the Mantua community. The proposed Greenway follows Mantua Avenue from 34th Street to the 40th Street Bridge and continues along 40th Street to Fairmount Park.

Mt. Vernon Manor Community Development Corporation (MVM) is a community-based organization in Mantua that has supported the efforts of the Friends of the Mantua Greenway from concept to design over the last 6 years. The William Penn Foundation has awarded MVM funding for early action projects to be implemented in 2018, including the creation of the Gateway on 720 N. 34th Street, a vacant parcel owned by Mt. Vernon Manor CDC.

MVM is seeking proposals from qualified, licensed, and insured contractors to complete the construction of the Gateway according to specifications prepared by our design team. MVM’s goal is to have the Gateway completed no later than November 30, 2018.

Project Description
As part of the design and development of the Mantua Greenway, MVM is seeking a qualified contractor to construct the Gateway, which will welcome residents and visitors to the community and the trail. The contractor will source materials and complete the project according to the drawings prepared by the Mantua Greenway design firm. These are included in the Appendix.

The project is located on the vacant lot and surrounding sidewalk at 720 N. 34th Street, owned by MVM. Improvements include (but are not limited to):
- Fence installation
- Litter receptacle fabrication and installation
- Landscape light installation
- Seat wall installation
- Soil and pavement grading
- Plant bed excavation
- Tree and shrub plantings
- Gateway Signage fabrication and installation

Estimated Project Timeline
- RFP Released: July 13, 2018
- Proposals Due: August 10, 2018
- Finalist Interviews: Week of August 13, 2018
- Proposal Award Date: August 22, 2018
- Contract Approved and Work Commences: Week of August 27, 2018
- Gateway Completed: November 30, 2018
Proposal Requirements:
- Completed Mantua Greenway Gateway Bid Proposal Cover Sheet (in Appendix)
- Company background and samples of completed projects similar in scope to the Gateway
- Deliverables schedule
- Resumes of key personnel working on this project
- Budget estimate as a “not to exceed” fee, including hourly personnel costs and estimated materials costs
- Contact information for two (2) references

Please submit proposals by **5:00PM EST on August 10, 2018**.

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 Philadelphia, PA 19104
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Additional Information

- This RFP is not intended as a formal offering for the award of a contract or for participation in any future solicitation.
- MVM shall not be liable for any costs incurred by any respondent in the preparation, submittal, presentation, or revision of its submission.
1. ANY EXCEPTIONS TO CONTRACT DOCUMENTS MUST BE SUBMITTED IN WRITING AND ATTACHED AS AN APPENDIX TO THIS PROPOSAL.

2. In submitting this proposal, bidder acknowledges that it has carefully examined the Bid and Contract Document together with the Addendum, as prepared by Mount Vernon Manor, and is familiar with the various conditions affecting the work hereinafter described, the manner and the time state for performance.

3. Bid Summary

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Total Lump Sum Price Bid for the Base Bid Contract</td>
<td>$_______</td>
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<tr>
<td>Total Lump Sum Price Bid for the Add Alternate #1 Contract</td>
<td>$_______</td>
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<tr>
<td>Total Lump Sum Price Bid for the Entire Contract</td>
<td>$_______</td>
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4. Persons to Contact on matters concerning this Bid and Contract:

<table>
<thead>
<tr>
<th>NAME</th>
<th>OFFICIAL CAPACITY &amp; TITLE</th>
<th>TEL. NUMBER</th>
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### Mantua Greenway Gateway – BASE BID

<table>
<thead>
<tr>
<th>QTY.</th>
<th>UNIT OF MEASUREMENT</th>
<th>DESCRIPTION OF ITEM</th>
<th>UNIT PRICE</th>
<th>TOTALS</th>
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<tbody>
<tr>
<td>1</td>
<td>LS</td>
<td>Maintenance and Protection of Traffic</td>
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<td>1</td>
<td>LS</td>
<td>Mobilization</td>
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<tr>
<td>1</td>
<td>LS</td>
<td>Site Clearing</td>
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<tr>
<td>1</td>
<td>LS</td>
<td>8’ Ht. Ameristar AEGIS Plus Majestic Style Steel Fence</td>
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<td>1</td>
<td>LS</td>
<td>CIP Concrete Foundation Wall for Signage</td>
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<td>1</td>
<td>LS</td>
<td>Precast Concrete Block Seat Wall</td>
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<td>1</td>
<td>LS</td>
<td>Metal Gateway Signage</td>
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<td>1</td>
<td>LS</td>
<td>Landscape Solar Lighting, Complete System</td>
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<td>1</td>
<td>LS</td>
<td>Site Grading</td>
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<td>LS</td>
<td>Landscape Plants and Establishment</td>
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<td>LS</td>
<td>Shredded Hardwood Mulch</td>
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<td>LS</td>
<td>Construction Engineering</td>
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Subtotal Bid Items

The “Total Lump Sum Price Bid for the Contract” consists of the “Total Lump Sum Price Bid for Base Contract” plus “Add Alternate #1”.

### Mantua Greenway Gateway (ADD ALTERNATE #1)

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<td>Mobilization</td>
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<td>1</td>
<td>LS</td>
<td>Saw Cutting and Demolition of Existing Pavements</td>
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<td>1</td>
<td>LS</td>
<td>Concrete Roadway Curb and Pavement Patching per Streets Department Requirements</td>
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<td>1</td>
<td>LS</td>
<td>ADA Ramp Design and Construction (2)</td>
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<td>1</td>
<td>LS</td>
<td>Concrete Sidewalk, Per Streets Department Requirements</td>
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<td>LS</td>
<td>Regulatory Signs and Posts</td>
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<td>1</td>
<td>LS</td>
<td>Litter Receptacle fabrication and installation</td>
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</table>

Subtotal Bid Items

Total BID

The “Total Lump Sum Price Bid for the Contract” consists of the “Total Lump Sum Price Bid for Base Contract” plus “Add Alternate #1”.
6. If the Bidder is: **A SOLE OWNER OR PARTNERSHIP** (Please indicate which) execute this part of the Proposal:

   **SS #:** ____________________________
   OR
   **TIN#:** ____________________________

   **DATE:** ________________

   ____________________________
   (Signature of Owner or Partner)

   (Business Name of Bidder)  ____________________________
   (Print Name and Title)

   **(Address) (City) (State) (Zip) (Telephone Number)**

7. If the Bidder is a: **CO., INC., LLC, OR L.T.D. EIN#:** ____________________________
   execute this part of the Proposal. If not executed by the Corporation (i.e. required signatures as seen below and Corporate Seal affixed), a certified Corporate Resolution authorizing the form of execution used must be attached to and made part of this Bid.

   **DATE:** ________________

   ____________________________
   (Corporate or Business Name of Bidder)

   (Address)  (City)  (State)  (Zip)  (Telephone Number)

   ____________________________
   (Signature of Pres. or Vice-Pres.)
   (Signature of Secretary, Asst. Secretary, Treasurer or Asst. Treasurer)

   ____________________________
   (Print Name and Title)
   (Print Name and Title)

   CORPORATE SEAL